

## **ACCOUNTANT – QUICKBOOKS GURU**

HSMC Orizon is a progressive and growing CPA firm with offices in the Omaha and Kansas City metropolitan areas. We currently have an opportunity for a full service accountant and QuickBooks specialist in our West Omaha office. Experience the unique opportunity of working with an exceptional team in a professional and progressive environment!

### **What We Offer**

This is an opportunity to continue your accounting career with a CPA firm recognized for excellence and also leverage your skills and experiences to succeed both professionally and personally. We provide a different experience than other firms with a fierce dedication to work/life balance. Our associates enjoy flexible schedules as well as Friday afternoons off in the summer. We offer:

- Competitive compensation package that rewards performance
- Generous benefits package including health, life and disability insurance, 401(k), and a unique PTO plan
- Work/life balance with a flexible schedule
- Friday afternoons off in the summer
- Community involvement and internal program activities
- Continuing education and personal development

### **Who You Are**

A qualified professional who not only possesses the technical skills and knowledge to get the job done, but also has the desire to work with a team and for a variety of clients. You are positive, confident, and thrive in a progressive growth oriented environment.

### **What You Will Do**

Work and communicate directly with clients and the firm's leadership to provide professional accounting support for multiple clients across a variety of industries. Every day will be different and you won't get stuck in a rut or be bored with work repetition.

### **What You Will Be Responsible For**

- QuickBooks implementation, training and consultation
- General ledger maintenance and reconciliations
- Payroll processing, management and reporting with an understanding of deadlines and compliance needs
- Financial statement reporting
- Evaluating and implementing improvements to accounting processes
- Proactively managing your workload by monitoring projects and working with team leaders
- Anticipating and recognizing client issues and working with the team to develop and present solutions
- Identifying opportunities to provide additional services to help our clients achieve their goals
- Coordinating with other departments to deliver client services in a cohesive manner

### **What You Should Possess**

- Extensive experience with QuickBooks, certification not required but preferred
- Associates degree; Bachelor's degree preferred (or 5+ years' experience)
- 3+ years' experience in all aspects of accounting and payroll
- Proficiency in preparing a full set of books through financial statements
- Knowledge of payroll processing, reporting and compliance requirements
- Proficiency in Microsoft Office applications. Able to gain proficiency in other software applications as needed.
- Desire to use technology to gain efficiency
- Hands-on problem solving abilities
- Ability to work both independently and as part of a team
- Excellent analytical, organizational and project management skills
- Strong communication and interpersonal skills
- Ability to perform multiple tasks under deadline driven situations
- Ability to develop and maintain strong client relationships

### **Where You Will Be Working**

Our office located in West Omaha, Nebraska.

### **What You Need to Do**

If you believe you are a good fit for this position, please email your resume to [careers@hsmcorizon.com](mailto:careers@hsmcorizon.com) with the subject line "Accountant."